

Choctaw Utilities Board of Trustees Meeting – April 4, 2011

Substantive Motions Approved in this Meeting –

Motion 11-001: John Foote made a motion to expand the iron lagoon with a cost up to \$12,000. Ernie Sparks seconded the motion. A vote was taken. Motion carried.

Call to Order:

The Board of Trustees meeting convened at 7:00 p.m. in the CLPOA conference room.

Present: Ernie Sparks, John Foote, Bob McKinley and Tim Good. Ken Ferguson was excused.

Jim Moran, Dan Blazer and Craig Smith were also present.

Property Owner's Time:

There were no property owners present.

Minutes:

Bob McKinley requested that the January minutes be corrected for the estimated cost of repairs to the small tower as \$55,000 and the cost for the large tower as \$95,000. John Foote made a motion to accept the amended January minutes. John Foote seconded. The Board approved the amended minutes.

Election of Officers:

Jim Moran stated that there are two positions to be filled, President and Secretary/Treasurer. Ernie Sparks made a motion to extend Ken Ferguson's term as President. Tim Good seconded the motion. The motion carried. Tim Good made a motion to extend Ernie Sparks' term as Secretary/Treasurer. John Foote seconded the motion. The motion carried.

Financials:

Bob McKinley asked about income and how adjacent and split lots are billed. Jim Moran explained the procedure and how it applies. Bob asked about auto & truck mileage expense and whether it should vary each month. Jim explained that it was agreed to be a flat fee. Bob also asked about the bank charges and why some months have none and other months show activity. Jim speculated that deposit charges may have an effect. He will talk to Carla to find an answer. Bob asked about the aging accounts and whether any action is being taken to improve collections. Jim explained that delinquent accounts are billed monthly. Aggression and water shutoffs begin for those that are three quarters in arrears. Shutoffs are also done on foreclosures.

The Board reviewed the draft budget. Overall, the budget has increased about 8%. The Board discussed online billing and payments. The impact on postage and other costs has not been determined.

John Foote made a motion to approve the budget. Bob McKinley seconded the motion. Jim Moran stated that the funds for the new expanded lagoon are included in the budget.

A Roll Call vote was taken:

John Foote – yes

Bob McKinley – yes

Tim Good – yes

Ernie Sparks – yes

Motion passed.

Old Business:

The Board discussed the fencing & gate in the water plant area. Four signs have been placed on the south lot line and another where the gate will be placed. The gate and fencing have yet to be erected.

The Board discussed the iron lagoon. There has been no permit required since there is no discharge. The existing lagoon is almost full and if not expanded, there would be a need to remove some of the contents. Jim discussed the possibility of discharging the iron into the sewer system. Removal of the iron would be a problem for the sewer plant. Jim is looking at a two-stage system by adding a second lagoon and connecting it to the existing lagoon.

John Foote made a motion to expand the iron lagoon with a cost up to \$12,000. Ernie Sparks seconded the motion. A vote was taken. Motion carried (Motion 11-001).

Jim reminded the Board that fencing will need extended around the new lagoon.

Jim presented a storage agreement to the Board. John Foote suggested that the issue be handled by committee. John and Bob McKinley agreed to be on the committee.

Manager's Report:

Jim Moran reported on the filter sand replacement. Two of the filters have been completed at a cost of \$7,600. There are two more filters to do.

Jim reported on the towers. A company will “dive” the towers and perform a video inspection and cleaning of the interiors without having to drain them. They will also perform an inspection and cleaning of the clear well. A DVD will be provided for review. The cost for both towers will be \$3,700 and the clear well will be \$3,000. The clear well has much more sediment to be removed. Total interior and exterior maintenance for the small tower is expected to be \$55,000 and \$94,000 for the large tower.

The number 3 well rebuild is complete.

Jim explained there was confusion with the EPA on how we are feeding Phosphate. There is now an engineering firm involved. The issue is how the EPA wants it reported and whether the requirement is to be met at distribution or at entry point. Jim does not anticipate any major changes to the current process. There may be a change in how it is reported by the lab (polyphosphate or orthophosphate for example).

The annual license to operate was received in January.

Statistics for 2010:

Total annual water usage was 76,616,000 gallons, up 8,026,000 gallons from the year before. January was the low month with 5,020,000 gallons and July was the high month with 8,150,000. Average usage per day was 209,900 gallons or 105 gallons per person per day based on 2,000 people. Maximum daily usage was 462,800 and this exceeded capacity by 63,000 gallons. This occurred three times. Minimum daily usage was 81,700 gallons and occurred in February.

There were no water taps last year, no sprinkler bans, no boil orders and no main breaks. All testing requirements with the EPA were complete and within compliance. The consumer confidence report was completed and submitted. The natural resources report was completed and submitted.

New Business:

There was no new business to discuss.

Ernie Sparks made a motion to adjourn, Bob McKinley seconded, motion passed at 8:20pm.