

## **Choctaw Utilities Board of Trustees Meeting – April 1, 2013**

### **Substantive Motions Approved in this Meeting –**

There were no substantive motions approved in this meeting.

### **Call to Order:**

The Board of Trustees meeting convened at 7:00 p.m. in the CLPOA conference room.

Present: John Foote, Tim Good, Ernie Sparks and Bob McKinley.

Excused: Rick Hartnett.

Jim Moran, Mike Hexamer, Bill Tuite and Craig Smith were also present.

### **Property Owner's Time:**

There were no property owners present.

### **Minutes:**

Tim Good made a motion to accept the January minutes. John Foote seconded. The Board approved the minutes.

### **Election of Officers:**

Jim Moran asked for nominations for President. John Foote nominated Ernie Sparks for President. There were no other nominations. Tim Good moved to close nominations. John Foote seconded. Ernie Sparks is President.

John Foote nominated Bob McKinley for Secretary/Treasurer. There were no other nominations. Tim Good moved to close nominations. John Foote seconded. Bob McKinley is Secretary/Treasurer.

### **Financials:**

Bob McKinley reported there were a few errors in the financial spreadsheet when computing variance to budget. Jim will get with Carla to figure out whether there are any errors in the spreadsheet formulas.

John Foote reviewed the status of properties that have received shut off notices. John also reviewed the aging accounts report. Jim updated the Board on recent past due payments.

Jim Moran reviewed the new budget with the Board. He increased a few expense accounts based on the aging water system. He is planning some electrical replacements and upgrades.

Tim Good moved to approve the 2013 budget. Ernie Sparks seconded. Roll call vote, everyone approved the motion.

**Old Business:**

Jim Moran stated that the savings from mailing bills by email has been offset by bank fees for electronic payments.

Bob McKinley reported on the fire hydrant committee. The committee is looking into whether fire hydrants can be installed in Choctaw and where they can be located. Through their discussions it was decided that fill stations would be a better solution than fire hydrants since hydrants may compromise the integrity of the water system. They are renaming the committee to the Fill Station committee. The committee would also like to install a hydrant and sprinkler system at the lodge.

**Manager's Report:**

Jim Moran reported that they are up to date on the continuing educational units to maintain the license. The natural resource report for the amount of water taken from the ground has been completed. The nitrite and nitrate report has been completed.

Jim reported on a rapid response system available that uses GPS to alert nearby residents for line working, boil alerts, etc.

A preliminary capacity report was received from the engineering firm and they identified the bottleneck in the system as being the filters. He is looking at installing more filters or different types of filters to increase capacity to about 500,000 gallons per day.

Tank inspections and cleanings are coming up. This is performed every two years. The tank exteriors may not need attention for a few more years.

Jim asked the Board to consider any rate adjustments. The last adjustment was in 2008.

Jim reported the water plant statistics for 2012. 79.54 million gallons of water were pumped for the year. This is up 5.2 million gallons from previous year and is the highest amount since 2007. The highest month was June with 9.83 million gallons and the lowest month was December with 5.19 million gallons. Average gallons per day were 217,918. Based on 2,000 residents this calculates to 109 gallons per person per day. Maximum daily use was 472,300 gallons, minimum daily use was 117,400. Capacity was exceeded 7 times. There was one new tap. There was a sprinkling ban in place for 53 days. There were no boil orders; there were 5 service line repairs and one main break. All test requirements were completed and within compliance. The Consumer Confidence report and the Natural Resource report were completed and submitted.

Bob McKinley asked about the Phosphates used in the water system. Jim explained that Ortho Phosphates are added to put a slight coating around the pipe and to keep copper in suspension to satisfy the EPA copper requirements. The copper is now being captured at the sewer plant.

**New Business:**

There was no new business to discuss.

The meeting ended at 8:22pm. The next meeting is set for Monday, July 1, 2013 at 7:00 pm.