

## **Choctaw Utilities Board of Trustees Meeting – October 7, 2013**

### **Substantive Motions Approved in this Meeting –**

Tim Good made a motion to do the detail plans & specifications on filter media replacement. John Foote seconded. The Board approved the motion.

Tim Good made a motion to repair the 300,000 gallon water tower and to construct a new clear well. Bob McKinley seconded the motion. The Board approved the motion.

### **Call to Order:**

The Board of Trustees meeting convened at 7:00 p.m. in the CLPOA conference room.

Present: Tim Good, John Foote, Ernie Sparks and Bob McKinley.

Excused: Rick Hartnett.

Jim Moran and Craig Smith were also present.

### **Property Owner's Time:**

There were no property owners present.

### **Minutes:**

Tim Good made a motion to accept the July minutes. John Foote seconded. The Board approved the minutes.

### **Financials:**

John Foote made a motion to accept the financial report. Tim Good seconded. The Board approved the financial report.

### **Old Business:**

Bob McKinley reported on the September 12 meeting of the Flush Hydrants committee. The committee reviewed cost estimates for installing (2) flush hydrants and running a water line to the lodge for a fire sprinkler system. They also determined a plan for funding by dividing the costs between the Water Board and the CLPOA Board. They recommend that the Water Board be responsible for the Georges Fork flush hydrant installation (\$10,560 est.) and the CLPOA Board be responsible for the Lodge flush hydrant installation and running a water line (\$34,367 est.). To be discussed after the Manager's report.

John Foote reported that he has reviewed the past due accounts with shut off notices. Jim Moran updated the Board on these accounts. The Board discussed risks associated with shut offs. John told the Board what actions the CLPOA Board have taken through a collection agency to attempt to receive payments. Jim will continue efforts to collect from these accounts.

Jim Moran reported on the capacity study at the plant. The water filters were found to be the component restricting capacity. The EPA regulations are being changed to allow a change in filter media to increase flow. He shared an engineering quote for detailed plans & specs, bidding services and services during construction. It would increase capacity about 25% without a plant update. He thinks the cost would be about \$20k. Tim Good made a motion to do the detail plans & specifications on filter media replacement. John Foote seconded. The Board approved the motion.

Jim reported on the recent inspections of the water towers and clear well. The 300,000 gallon (large) water tower needs some attention. The internal stand pipe needs repaired, the interior needs sand blasted and coated, the ladder needs repaired and the exterior needs repainted. The clear well is not in good shape and needs to be replaced. He would like to move forward on building a new clear well.

Tim Good made a motion to repair the 300,000 gallon water tower and to construct a new clear well. Bob McKinley seconded the motion. The Board approved the motion.

#### **Manager's Report:**

Jim Moran reported on the #2 well; it will be rebuilt in the next 45 days. This is the last well to be done.

There are new rules and fines from the EPA regarding failure to monitor total coliform bacteria, nitrates & nitrites.

Jim has looked at a rate increase for operating expenses; he recommends a 5% increase at this time. He and Carla have looked out to 2021 for funding of projects from maintenance reserves. Based on projections, an additional \$80k per year needs set aside. To fund these projections an increase of approximately 28% would be needed. Jim and Bob McKinley will look further into this and bring numbers back to the Board.

#### **New Business:**

John Foote reported that the flush hydrants likely will be funded and installed next year. Bob McKinley feels that Georges Fork is a good location for flushing out rust and also good in terms of access for fire trucks.

Bob McKinley informed the Board about recent CLPOA rule changes regarding past due amounts following the lot. The new owner would accept responsibility.

The meeting ended at 7:55 pm. The next meeting is set for Monday, January 6, 2014 at 7:00 pm.